

Meeting Brief

For additional details on the topics discussed, please refer to the Board of Trustees meeting packet on the Humboldt General Hospital website.

Medical Staff Report – Dr. Richard Davis, HGH Chief of Staff:

- Dr. Davis reported that biggest challenge the hospital is currently facing is the availability of staffing due to COVID. He believes that the number of community cases may have plateaued as evidenced by the number of patients being screened in the Screening Clinic. The hospital has received the first shipments of both the Pfizer and Moderna vaccines and have begun administering to employees. The number of employees agreeing to be vaccinated is somewhat low so the hospital will provide messaging about the importance of the vaccine.

Community Giving Committee – Shelly Smith, HGH employee committee member:

- Shelly Smith reported that the committee is working with local school to provide various items that can be stored in a dedicated closet for student use. Items will include clothing and personal hygiene items.

Administration Report

- A report on the activity at the COVID Screening Clinic was given. The screening clinic remains busy administering tests to symptomatic and asymptomatic patients.
- HGH sent contract termination notices to the third-party vendors that were providing billing/collections and coding services to the hospital. Those functions will now be conducted in-house by HGG staff.
- Sara Otto has joined HGH as Chief Compliance Officer. Sara most recently worked at North Canyon Medical Center in Gooding, Idaho as Chief Compliance Officer for over 11 years and has her JD.
- Announced that Darlene Mangrum and Andrea Baskette have agreed to become full time employees of HGH for the positions of Directors of Revenue Cycle and HIM (Health Information Management) respectively. Penny Begay who most recently has been Manager of HIM will now report directly to Compliance and be responsible for medical records data mining as well as serve as our in-house compliance and survey readiness manager.
- Implementation of our Human Resource Information System, Paycom, should be completed by February 28, 2021.
- Cardiology clinic will begin at HGH on January 7th.
- Behavioral Health Services are scheduled to begin in mid-January.

Financial Reports

- November finances were discussed and the full financial report can be found on the HGH website. There was a net loss from operations in November due to a decrease in volumes, which can be attributed to coronavirus restrictions. Payroll costs were also higher due to the COVID Retention Bonuses but that expense was offset by funds received as part of the CARES Act.
- The audited financials for June 30 2020 and 2019 were presented.

Business Items

- The Board reviewed requests for approval for a list of 12 items, which included contracts and services. All were approved unanimously except for a request for approval of professional services agreement with Davis Partnership Architects to provide planning, design and management services for the proposed emergency services center project, which was tabled for further review.
- The Board unanimously agreed to accept William Pennington Foundation grant of \$954,000 for creation of a cardiac cath lab and authorization negotiate an agreement with Don Geer, NMCV Partners JV, LLC for cardiology services
- The December 2020 meeting was the last meeting for Board member Bill Hammargren. He was thanked for his years of dedicated service and was presented a custom-made clock that commemorates the many projects he helped bring to fruition.