

**HUMBOLDT GENERAL HOSPITAL  
DISTRICT BOARD OF TRUSTEES  
MARCH 25, 2014 MEETING  
SARAH WINNEMUCCA CONFERENCE ROOM**

**BOARD PRESENT:**

Moe Hanzlik, Chairman  
Mel Hummel, Secretary  
Ed Hopfer, Member  
Kevin Chatfield, Member  
Marlene Brissenden, County Comm. Member

Kent Maher, Legal Counsel

**BOARD NOT PRESENT:**

**STAFF PRESENT:**

James Parrish, Administrator  
Sandi Lehman, CFO  
Eddy Davis, Controller  
Rose Marie Green, Human Resource Director  
Mike Bell, IT Director  
Alicia Wogan, Administrative Assistant  
Lonnie Hammargren, Clinic Manager  
Leonard Perkinson, M.D.  
Pat Songer, EMS Administrative Director  
Ken Whittaker, EMS Education Coordinator  
Robin Gillis, SNF Manager  
Mark Reyka, Anesthetist  
Jared Oscarson, EMS  
Debbie Whittaker, EMS  
Jason Manley, EMS

**GUESTS:**

Nicole Maher (Public Relations Director), Marsha Colby (Auxiliary), Joyce Sheen (Humboldt Sun), Cecil Martin, Michelle Miller, Tori Stephens, Garth Amos and Mike Sheppard (Owners Representative)

**CALL TO ORDER:**

Board chairman Hanzlik called the March 25, 2014 board meeting to order at 5:31 p.m.

**PUBLIC COMMENTARY:**

Garth Amos introduced himself and advised he is seeking election to the Hospital Board.

**MEDICAL STAFF REPORT:**

Dr. Perkinson said during January there were 36 vaginal deliveries, 15 C-sections, one high risk transport and one set of twins. There are 42 babies due in May. There was a candidate match for the residency program; if it works out there will be one resident here next year. Perkinson noted he worked ER last weekend and witnessed an AED save. He commended ER staff and EMS staff for their roles in the save. Board member Hopfer related comments from a mother who was very pleased with the care and services she received during an unplanned delivery at HGH; she said she was sorry she had not planned to deliver here. Perkinson said the credit goes to the staff for giving exemplary care.

**EMS UPDATE:**

EMS Administrative Director Songer advised in February there were 173 call outs and 25 inter-facility transports. A State of Nevada representative has been traveling across the country making presentations on medical services in Nevada; the rep complimented the HGH board and CEO for HGH being named one of the top four facilities in the country for community paramedicine.

**Administration Report:**

Administrator Parrish presented the February data for the charity care program: there were 29 applications received, and 28 applications were approved, constituting \$66,000 in write-off. The new board approved policy has been implemented. The Patient Access Department assisted 42 patients with Medicaid applications, and seven Access to Health Care Network applications, in addition to responding to 440 questions, and making 52 adjustments to billings.

Parrish noted the electrical upgrade for CT is done and the CT is in place. HGH donated to the drug free graduation event. HGH employees worked at the Lions Club Community Health Fair. Harmony Manor was awarded the Woman's Choice Award. Parrish met with representatives from Johns Hopkins (Maryland) and Citrus Valley Health (Southern California) to provide information on the paramedicine program.

**CONSENT AGENDA:**

Motion by board member Hummel and second by board member Chatfield to approve the medical staff appointments-reappointments. Motion carried unanimously.

Motion by board member Hopfer and second by board member Hummel to approve the February 25, 2014 board meeting minutes as presented. Motion carried unanimously.

**PRESENTATION REVIEW/ APPROVAL OF FINANCIAL REPORTS:**

Administrator Parrish presented the February 2014 financial report.

Motion by board member Hummel and second by board member Brissenden to approve the February 2014 financial reports as presented. Motion carried unanimously.

**DISCUSSION / ACTION ON ITEMS OF BUSINESS & OTHER REPORTS:****1. Supplemental lease for additional Railroad property abutting Haskell Street / Administrator**

Administrator Parrish noted the District currently leases two acres from the Union Pacific Railroad (UPRR) and an additional two acres are needed to establish a parking lot and medical office building for use during construction of the memory care unit and additional upgrades. The office building will house physicians while changes are made. The total leasing cost will increase to \$30,000 annually. Board member Chatfield asked if the parking will be expanded. Parrish said yes. Chatfield asked about the possibility of the railroad terminating the lease. Legal Counsel Maher noted that historically the railroad has not terminated leases in the local business district, but there is a thirty-day termination clause, which is typical of railroad leases. Chatfield inquired if other properties have been considered. Parrish stated over the years various adjacent properties have been considered. Chatfield asked if the pedestrian crossing will be improved. Parrish advised yes. Owners Representative Sheppard explained the railroad lease history and the helipad project.

Motion by board member Chatfield and second by board member Hopfer to approve the Supplemental Agreement with Union Pacific Railroad as presented. Motion carried unanimously.

**2. Modular unit purchase authorization / Administrator**

Administrator Parrish requested approval to solicit bids for an 8,000 square feet modular building to house displaced and other health care providers during construction of the memory care unit and additional upgrades. The unit will allow visiting and staff physicians to see patients on the HGH campus during the construction process, which will take about three and a half years to complete. Parrish advised the request is not for authorization to buy, it is for authorization to bid the project. Board member Chatfield said he would like to see cost projections for the expansion before obtaining the modular cost. Parrish advised that accurate numbers for the project are dependent on obtaining the modular cost. Owners Representative

Sheppard said the only way to project cost is to plan it out. Sheppard provided detailed information on the project proposals, the project benefits, and the reasoning for the use of the modular to facilitate the construction. Board member Brissenden asked if the health nurse will be housed in the modular. Parrish advised it is not certain where the nurse will be placed, but there will be a place for her. Board member Hopfer asked about the life expectancy of the modular building. Sheppard said it's up to the hospital to make that determination. It could be in place for ten years or more, if needed, and, if it no longer serves the hospital, it can be sold. Board chairman Hanzlik asked if there is any information on the resale value. Sheppard said no, but it will have value. Sheppard noted that approving bid solicitations does not commit to anything other than considering a possible purchase, and the proposed expansion program will continue to move along. Parrish suggested the bids will provide better numbers. Board member Hummel asked if it will affect the helipad. Sheppard advised no. Hummel stated there is always need for more doctors.

Motion by board member Hopfer and second by board member Chatfield to authorize solicitation of bids for an 8,000 square feet modular unit to be placed on the railroad property. Motion carried unanimously.

### **3. Ambulance vehicle purchase authorization / Administrator**

Administrator Parrish said purchase of a new ambulance is on the capital budget for \$375,000, and the proposed new unit is priced at \$369,792. The current unit is five years old, it has 400,000 miles, it has transferred 1100 patients to Reno resulting in about seven million dollars in revenue, and the community has saved approximately thirty-six million dollars from not using flight services. Administrative Director Songer gave a slide presentation on the new ambulance and advised that the cot and black box will be in next year's budget request. Dr. Perkinson noted one benefit is the ability to transfer two patients at a time, which makes more efficient use of staff resources. Delivery will be in approximately 210 calendar days.

Motion by board member Hopfer and second by board member Hummel to approve purchase of one (1) Type-1 ambulance in the amount of \$369,972 as presented. Motion carried unanimously.

### **4. 18<sup>th</sup> Annual Western Regional Trustee Symposium / Administrator**

Administrator Parrish advised that the 18th annual Western Regional Trustee Symposium will be June 11-13, 2014 in Las Vegas. Parrish encouraged all board members to attend if possible as it's a great educational session. Parrish is the chairman of the event this year's event.

### **5. Physician Recruitment / Administrator**

Administrator Parrish advised a letter of intent has been sent to a physician's assistant, and they are waiting for a response. Parrish and medical staff will be interviewing an advanced nurse practitioner who is leaving the military to enter private practice.

### **HOSPITAL BOARD OF TRUSTEE COMMENTS / STAFF REPORTS:**

Board member Chatfield asked which doctors are working in the WIC. Parrish said Kracaw and Westling.

Board member Hopfer expressed how important it is to expand memory care, particularly with the increase in Alzheimer's patients in the United States, which currently number five million persons and is expected to increase over the next 25 years to 16 million patients.

Board member Brissenden advised at the March 17, 2014 County Commission meeting it was decided to not change the ordinance which provides for the number of Hospital Board members, and to make the number of board members an advisory question on the November ballot.

Board chairman Hanzlik commended Dr. Perkinson, the ER staff, and the AED program for making a save. Hanzlik extended a special thanks to Robin Gillis for the Women's Choice Award.

**PUBLIC COMMENTARY:**

There was no public commentary.

Board chairman Hanzlik adjourned the March 25, 2014 meeting of the Humboldt County Hospital District Board of Trustees at 6:55 p.m.

**APPROVED:**

**ATTEST:**

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Maurice Hanzlik, Chairman

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Alicia Wogan, Administrative Assistant