

**HUMBOLDT GENERAL HOSPITAL
DISTRICT BOARD OF TRUSTEES
APRIL 26, 2016 MEETING
SARAH WINNEMUCCA CONFERENCE ROOM**

BOARD PRESENT:

Mel Hummel, Chairman
Ed Hopfer, Secretary
Kevin Chatfield, Member
Michelle Miller, Member
Richard Cook, Member
Jim French, County
Comm. Member

Kent Maher, Legal Counsel

BOARD NOT PRESENT:

STAFF PRESENT:

James Parrish, Administrator
Sandi Lehman, CFO
Eddy Davis, Controller
Darlene Bryan, DON
Pam Wickkiser, Administrative Director
Pat Songer, Administrative Director
Bryn Echevarria, Radiology Manager
Shauna Barsanti, Business Office Manager
Theresa Bell, Materials Management Manager
Louis Mendiola, Health System Development
Alicia Wogan, Administrative Assistant
Melissa Lopez, Administrative Support
Jana Sperry, Patient Relations Manager
Ken Whittaker, EMS
Jared Oscarson, EMS
Rick McComb, IT
Lonnie Hammargren, Clinic Manager
Billie Lucero, Wellness Coordinator
Tori Stephen, Materials Management
Leonard Perkinson, M.D.

GUESTS:

Brad Granath, M.D., Mike Sheppard (Owners Representative), Nicole Maher (Public Relations Director), Barb Jacobson, Millie Custer, Ernest Fortmann, Robin Granath, Linda Gambell (Auxiliary), Joel Murphy, Donna Newman, Samantha Evans (HRG), Cassie Wise, Corinne Gillette, and Cheryl Upshaw (Humboldt Sun)

CALL TO ORDER:

Board chairman Hummel called the April 26, 2016 board meeting to order at 5:30 p.m.

PUBLIC COMMENTARY:

Bill Douglas, a local resident, commented on the emergency room experience he had on March 5, 2016.

MEDICAL STAFF REPORT:

Dr. Granath reported medical staff is running smoothly.

EMS UPDATE:

Administrative Director Songer said in March there were 230 call outs, 28 inter-facility transports, 20 flights, 40 students in the CPR program, 11 car seats installed, and five mandatory car seats installed.

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ADMINISTRATION REPORT:

Administrator Parrish advised in March there were four charity care program applications, and all were approved. The Patient Access Department assisted seven patients with Medicaid applications, responded to 1028 questions in person and 957 by telephone, and there were two billing errors handled. There was discussion regarding patient inquiries.

Administrator Parrish presented data from the federal government which indicates Humboldt County has a sufficient number of physicians for the population, and because the county is no longer is considered a shortage area, the student loan repayment program is not available. There was discussion about CMS midlevel provider reimbursement.

Administrator Parrish provided information on the upcoming Western Regional Trustee Symposium.

CONSENT AGENDA:

Motion by board member Miller and second by board member Hopfer to approve the consent agenda as presented for the medical staff appointments-reappointments and the March 29, 2016 board meeting minutes. Motion carried unanimously.

PRESENTATION REVIEW/ APPROVAL OF FINANCIAL REPORTS:

Administrator Parrish presented the March 2016 financial reports.

Motion by board member French and second by board member Miller to approve the March 2016 financial reports as presented, which include monthly expenditures, warrants and utilization reports. Motion carried unanimously.

DISCUSSION / ACTION ON ITEMS OF BUSINESS & OTHER REPORTS:**1. Administration / presentation and update on patient billing services by HRG (Healthcare Resource Group) representative / CFO-Administrator**

Cassie Wise, HRG representative, and CFO Lehman gave presentations on patient billing services and data for the calendar year first quarter. There was discussion on: (i) goals; (ii) possible revisions to the self-pay policy to reduce the accounts receivable and age of the self-pay accounts; (iii) unbilled days; and, (iv) up-front collections. Board member Miller said staff has worked very hard on the accounts receivables. No action was taken.

2. Administration / presentation and update on HGH communication center / Administrator-EMS Director

Administrative Director Songer gave a presentation and there was discussion about the communication center, the reasons the center was developed, the implementation of the communication services, the potential for future services, mutual-aid, the 911 dispatch system, patient confirmations, single point of communication, home monitoring, grants, and communicating the new system to the community. No action was taken.

3. Physician Recruitment / Administrator

Administrator Parrish said the current effort is to recruit an FPOB. No action was taken.

HOSPITAL BOARD OF TRUSTEE COMMENTS / STAFF REPORTS:

Board member Miller thanked staff for the work done on the billing services.

Board member French commented on the radio services.

Board member Hopfer said he appreciates the hospital new construction progress updates and asked about the hangar construction. Mike Sheppard for Michael Clay Constructors said the hangar door arrives tomorrow and the finish work is proceeding.

Board member Cook stated the Trustee magazine is helpful and noted he is missing an issue for one month.

Board member Chatfield thanked staff for their contributions to the organization.

PUBLIC COMMENTARY:

There was no public commentary.

Board chairman Hummel adjourned the April 26, 2016 meeting of the Humboldt County Hospital District Board of Trustees at 6:58 p.m.

APPROVED:

ATTEST:

Mel Hummel, Chairman

Alicia Wogan, Administrative Assistant