

**HUMBOLDT GENERAL HOSPITAL
DISTRICT BOARD OF TRUSTEES
FEBRUARY 27, 2018 MEETING
SARAH WINNEMUCCA CONFERENCE ROOM**

BOARD PRESENT:

JoAnn Casalez, Chairman
Michelle Miller, Secretary
Bill Hammargren, Member
Richard Cook, Member
Ken Tipton, County Comm. Member

Kent Maher, Legal Counsel

BOARD ABSENT:

Jennifer Hood, Member

MEDICAL STAFF PRESENT:

B. Leonard Perkinson, M.D.

GUESTS:

Judy Adams (Auxiliary Member), Rita Kulsley (Auxiliary Member), Pam Schubert (Auxiliary Member), Kay Austin (Auxiliary Member), Margret Patchett (Auxiliary Member), Maggie Evert (Auxiliary Member), Bret Murphy (Great Basin College), Lisa Campbell (Great Basin College), Amber Donnelly (Great Basin College), Natalie Sekigawa, Lewis Trout, Shellie Cooney, and Nicole Maher (Public Relations Director).

CALL TO ORDER:

Board chairman Casalez called the February 27, 2018 board meeting to order at 5:32 p.m.

PUBLIC COMMENT:

There were no comments from the public.

MEDICAL STAFF REPORT:

Dr. Perkinson stated there was not much to report, they are working on an improved peer review process.

EMS UPDATE:

EMS Director Burke commented on: (i) recent EMS projects, noting the first ambulance rebuild is complete; (ii) the Community Paramedicine program; (iii) the medical services/training partnership with REMSA and Turquoise Ridge; and, (iv) Burning Man, explaining that they may be asking HGH to provide ambulance services at this year's event. Burke explained the January dashboard, including guideline compliance, cardiac events, readiness, personnel, apparatus and budget. Board chairman Casalez commented that it is positive the ambulance services have been asked to partner on the various items reported.

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ADMINISTRATION REPORT:

Quality Manager Andre presented a proposed form of a dashboard (which was obtained from NRHP) and went over the information, noting the report can be tailored to provide information the board is interested in receiving. Board member Miller suggested that prior month and year to date information would be helpful. Administrator Frable commented on patient surveys. DON Bryan explained why numbers are low, what has been tried in the past, and what they are working toward in the future.

CONSENT AGENDA:

Board chairman Casalez removed the Medical Staff appointments and reappointments item pending further information.

Motion by board member Hammargren and second by board member Miller to approve the consent agenda board meeting minutes for January 23, 2018. Motion carried unanimously.

FINANCIAL REPORTS:

Board chairman Casalez removed the warrants and disbursements item pending additional information.

CFO Lehman presented the January 2018 financial reports and responded to questions about memory care. DON Bryan answered staffing questions. Lehman provided a budget update.

Motion by board member Miller and second by board member Hammargren to approve the January 2018 financial reports as presented, which includes utilization reports. Motion carried unanimously.

BUSINESS ITEMS-OTHER REPORTS:

1. Hospital Administration-EMS / donation of funds by Hospital Auxiliary for purchase of EMS vehicle / Administrator-EMS Director-Auxiliary

EMS Director Burke showed pictures of the vehicle that the Auxiliary has agreed to donate, a 2018 Dodge Ram pickup. The board members thanked the Auxiliary.

Motion by board member Hammargren and second by board member Miller to authorize the donation from the Auxiliary for the purchase of an EMS vehicle. Motion carried unanimously.

2. Hospital Administration / proposal to enter into an agreement with Buckhead Capital Management LLC to provide investment advisory services to the Hospital District / terms and conditions of Buckhead Capital Management LLC Investment Advisor Agreement / Administrator

CFO Lehman stated she has been working with Buckhead Capital to provide investment advisory services to the District. The City and County both are currently using the firm for their investments. Lehman noted there is the possibility of investing approximately ten million dollars. The current rate of return for the funds is approximately 1%; through Buckhead Capital the rates are currently 2.25%. Legal Counsel Maher stated they are limited by State law as to the types of investments that can be made with the public funds. The management fees are 0.175%.

Motion by board member Hammargren and second by board member Miller to authorize the administrator to enter into the agreement with Buckhead Capital Management LLC as presented. Motion carried unanimously.

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3. Hospital Administration / resolution to establish an investment bank account for Buckhead Capital Management LLC / Administrator

Legal Counsel Maher stated many financial institutions require an authorizing resolution to establish an account. An account will have to be established for the Buckhead Capital investments and it is unknown if an authorizing resolution will be required (because a financial institution has not been selected); however, the proposed resolution is suggested in case there is such a requirement.

Motion by board member Miller and second by board member Hammargren to authorize the administrator to sign a resolution to establish an investment bank account for Buckhead Capital Management LLC, if necessary. Motion carried unanimously.

4. Hospital Administration / proposal to contract with and enter into a professional services agreement with William E Beckman III to provide obstetrics and gynecology health care services / Administrator

Administrator Frable stated at last month's meeting authority was given to start negotiations with Dr. Beckman to provide OBGYN services as an independent contractor. A proposed contract was provided in the meeting packet and Frable suggested that a couple of changes be made, that is, under physician services, the days of service be modified to allow more flexibility and, under compensation, the per day of service payment be increased to \$1,300 to more closely compensate for the services and costs.

Motion by board member Cook and second by board member Hammargren to authorize the contract as presented with the proposed changes as discussed. Motion carried unanimously.

5. Hospital Administration / proposals to control or restrict access to non-public or restricted areas of the hospital and hospital campus / Administrator

Administrator Frable explained the access to various areas of the hospital and suggested there be restrictions, using signage, to limit access to certain patient areas for privacy purposes. Examples of proposed signs were shown. The board questioned where the problem areas are and if security options had been looked at. Frable explained. Board member Hammargren expressed concern with the proposed cafeteria signage because it is unfriendly. Board member Casalez suggested removing the phrase "this is not a retail cafeteria" from the cafeteria sign. There was further discussion on the signage.

Motion by board member Tipton and second by board member Miller to authorize staff to proceed with the signage proposals with changes as discussed. Motion carried unanimously.

6. Hospital Administration / updates on the Northern Nevada EMS Consortium nonprofit corporation (NNEMSC) formed to accept donations for air medical transport services membership programs and the 2017-2018 MedX AirOne discount membership program for area residents / proposals to: (i) continue with the authorized monthly payments to MedX AirOne for the 2017-2018 program; or, (ii) donate to NNEMSC the unpaid balance of the total payment authorized to MedX AirOne for the 2017-2018 program; or, (iii) withdraw from the 2017-2018 program and end the monthly payments to MedX AirOne / Administrator

Board member Hammargren explained that the District agreed to donate \$18,000 to MedX AirOne, paid in quarterly installments, to pay for one year of air medical transport membership services for Humboldt County residents. The idea of periodic payments was to determine if all of the payment would be needed after MedX AirOne completed the work to create a non-profit consortium for acceptance of donations to provide air medical transport membership services. The consortium is now in place. Hammargren suggested making a donation of the unpaid balance of the \$18,000 contribution to the consortium. The coverage for the community will remain unchanged.

Motion by board member Hammargren and second by board member Tipton to authorize staff to donate \$13,500 to the Northern Nevada EMS Consortium and discontinue further periodic payments to MedX AirOne for the air medical transport services membership program. Motion carried unanimously.

TRUSTEE COMMENTS-STAFF REPORTS:

Administrator Frable introduced representatives from Great Basin College (GBC) and said he asked them to explain the idea GBC had presented to Frable. Amber Donnelly with GBC commented on and explained the grant programs used for the nursing program, CNA program and paramedic program. GBC currently has severe space limitations and needs additional space. The HGH ambulance classroom has been utilized but there is disruption when an ambulance call is received. HGH has donated space in the hospital for an office. A request for a building grant was made for the GBC Winnemucca campus and \$5 million has been awarded but GBC is seeking another \$2 million in matching donations and will be soliciting funds from the area mines and other sources including the hospital. Bret Murphy with GBC explained the electrical program the college has and indicated that more room is vital for this training program.

PUBLIC COMMENT:

There were no comments from the public.

Board chairman Casalez adjourned the February 27, 2018 meeting of the Humboldt County Hospital District Board of Trustees at 6:58 p.m.

APPROVED:

ATTEST:

JoAnn Casalez, Board Chairman

Alicia Wogan, Executive Assistant