

**HUMBOLDT GENERAL HOSPITAL
DISTRICT BOARD OF TRUSTEES
APRIL 24, 2018 MEETING
SARAH WINNEMUCCA CONFERENCE ROOM**

BOARD PRESENT:

JoAnn Casalez, Chairman
Bill Hammargren, Member
Jennifer Hood, Member
Richard Cook, Member
Ken Tipton, County Comm. Member

Kent Maher, Legal Counsel

BOARD ABSENT:

Michelle Miller, Secretary

MEDICAL STAFF PRESENT:

STAFF PRESENT:

Arthur Frable, CEO
Sandi Lehman, CFO
Darlene Bryan, DON
Sean Burke, EMS Director
Rose Green, HR Director
Lisa Andre, Quality Director
Mike Bell, IT Director
Theresa Bell, Materials Management Manager
Bryn Echeverria, Radiology Manager
Alicia Wogan, Executive Assistant
Tori Stephen, MM
Jeanette Grannis, PAD
Duane Grannis, Maintenance
Mark Reyka, CRNA
Shauna Barsanti, Business Office Manager

GUESTS:

Judy Adams (Auxiliary Member), Susan Rorex (Auxiliary Member), Joel Murphy, Melissa Murphy, Ashley Maden (Humboldt Sun), Nicole Maher (Public Relations Director) and Gene Hunt.

CALL TO ORDER:

Board chairman Casalez called the April 24, 2018 board meeting to order at 5:30 p.m.

PUBLIC COMMENT:

There was no public comment.

MEDICAL STAFF REPORT:

There was no medical staff report.

EMS UPDATE:

EMS Director Burke commented on recent and future EMS projects including Burning Man. Burke explained the March dashboard, including guideline compliance, cardiac events, readiness, personnel, apparatus and budget. Board member Hood asked about on scene time. Burke explained the challenges with measuring the times. Legal Counsel Maher asked if there is another measure that could be used to better explain what Burke is trying to explain. Board member Hammargren asked about the revenue and cost for the contract with Burning Man. Hood inquired about mental health calls.

/////////
/////////

ADMINISTRATION REPORT:

Quality Manager Andre reviewed the clinical dashboard and advised that the dashboard items are what Joan Hall, Nevada Rural Hospital Partners (NRHP) president, referred to during her presentation to the board.

Administrator Frable commented on the revenue cycle analysis done by NRHP and explained that staff has received training on the revenue cycle and the goal is to ensure that the right data is generated. An HRG report indicates clean claims were previously at 59% and now are at 80%; the goal is to be at 95%. Last year there were approximately 4,000 accounts with a credit balance and today there are about 500. If there is a credit balance, a statement is not issued. The decrease in numbers is due to the change in the process. A training manual is being prepared, and all forms will be changed and provided to the board for approval at a later meeting. Board member Hood commended the return of credits to the patients.

Administrator Frable reviewed a chart on Humboldt County mental health resources. Board member Hood stated he has fulfilled the mental health goal.

Administrator Frable stated 450 people previously did the 23 and Me testing and there is now a contract with a new company to provide a more detailed test at no cost as part of the Healthy Nevada Project. Board chairman Casalez said she would like to see more of the partnership and more advertising.

CONSENT AGENDA:

Motion by board member Tipton and second by board member Hood to approve the March 21, 2018 and March 27, 2018 board meeting minutes. Motion carried unanimously.

Motion by board member Hammargren and second by board member Hood to approve the medical staff appointments and reappointments. Motion carried unanimously.

Mark Reyka, CRNA said Sweet Dreams Anesthesia will provide staff while Reyka is off and the search continues for a permanent CRNA.

FINANCIAL REPORTS:

CFO Lehman presented the March 2018 financial reports. Board chairman Casalez stated she appreciated the revision of the reports.

Administrator Frable commented an additional workshop for the budget may be needed prior to the May 29, 2018 board meeting. Board chairman Casalez asked about the status of the Controller position. CFO Lehman stated there have not been many applicants for the position. Casalez stated the board may need to pursue another approach, and asked for an update at the next meeting. Frable stated a financial report in units is being worked on to share with the board.

Motion by board member Hood and second by board member Hammargren to approve the March 2018 financial reports as presented, which includes the utilization reports. Motion carried unanimously.

BUSINESS ITEMS-OTHER REPORTS:

1. Hospital Administration-Pharmacy / proposal to enter into Public Health Service Act Section 340B drug pricing program for prescription cost savings/ Administrator-Pharmacy Manager

Administrator Frable stated the 340B program was investigated after an inquiry was made questioning why the program was not available. Frable explained the information in the meeting packet. Pharmacy Director

Simsek commented on the program and its history. Board member Hammargren questioned if the program works through retail pharmacies and not the HGH pharmacy. Simsek said yes. Frable noted three (3) companies have been contacted for information.

Motion by board member Hammargren and second by board member Cook to approve moving forward with the 340B program. Motion carried unanimously.

2. Hospital Administration / proposal to enter into an agreement to use the REMSA Nurse Health Line to provide 24/7 call service access to registered nurses to provide clinical assessments, care recommendations and/or referral to the appropriate health care or community service provider / Administrator-CFO-Finance Committee

Administrator Frable stated the hospital was approached by REMSA about a Nurse Health Line program through NRHP, which provides for access to registered nurses with local calls. Frable explained the program and that it covers the whole county but does not cover those who are already covered through another company. Board member Hammargren asked questions regarding the fees. Board Member Cook asked who is responsible for the marketing the program. Frable stated the hospital is responsible.

Motion by board member Hammargren and second by board member Hood to authorize entering into an agreement with REMSA for a Nurse Health Line as presented. Motion carried unanimously.

3. Hospital Administration / proposal to approve strategic plan for aligning and evaluating goals and work plans: for people to meet patient needs; to improve patient healthcare; to provide finances for healthcare services; to identify and provide increased areas of patient services for the community; and, to identify, fulfill and assess opportunities for healthcare services within the community / Administrator

Administrator Frable stated the strategic plan is never ending and can change. Board chairman Casalez questioned why the CEO was listed on so many of the items. Frable explained he is responsible, but it does not mean he can't delegate. Board member Hammargren questioned the lab pricing and also echoed the board chairman's comments about the CEO being on most items. Casalez confirmed that there will be reports provided quarterly.

Motion by board member Cook and second by board member Hammargren to authorize the strategic plan as presented. Motion carried unanimously.

TRUSTEE COMMENTS-STAFF REPORTS:

Board member Tipton stated he is pleased the strategic plan is proceeding. Tipton noted he hears complaints on lab pricing, ER and billing and hopes something can be done this year. Tipton suggested that an independent survey may be useful to determine how things can be done better. Administrator Frable stated there is a company that can demonstrate how things are done and that may be more productive. Board chairman Casalez expressed support for the lab panel idea and said she is ok with losing money on a panel because it's a community service.

Board member Cook stated the Bylaws updating is taking more time than expected.

Board member Hood stated she appreciated CFO Lehman's work in the absence of a Controller.

Board member Hammargren advised he has been working on the MedX AirOne program and explained the helicopter and communication center operations and that there are more calls due to additional helicopters. To comply with the MedX AirOne agreement and take on additional calls will require more staff, using an automated phone system and additional training. The additional cost and training will be

borne by MedX AirOne. A contract will be presented in the next couple of months. Board member Cook said there was supposed to be no cost to the hospital. Hammargren stated the communication center is also used for the hospital, not just for MedX AirOne, and explained the various costs MedX AirOne will be responsible for. Hammargren also noted there is the benefit of the skills staff will be gaining from participation which they otherwise would not receive. Administrator Frable stated the current \$200 per completed flight payment will go away and be replaced with a flat payment amount. Cook said he is concerned that the hospital is paying for the costs for other counties. Hammargren and Frable explained that MedX AirOne currently pays for the flight calls for all the aircraft. EMS Manager Burke provided further explanation on the training benefits and the communication center procedures.

Board chairman Casalez thanked board member Hammargren for being the liaison for MedX AirOne and thanked board member Hood for working on mental health in the community.

Administrator Frable commented on a survey from the American Hospital Association.

PUBLIC COMMENT:

Joel Murphy questioned communication center items which were brought up a couple of years ago. Board member Hammargren explained.

Board chairman Casalez adjourned the April 24, 2018 meeting of the Humboldt County Hospital District Board of Trustees at 7:13 p.m.

APPROVED:

ATTEST:

JoAnn Casalez, Board Chairman

Alicia Wogan, Administrative Assistant