

**HUMBOLDT GENERAL HOSPITAL  
DISTRICT BOARD OF TRUSTEES  
JUNE 24, 2014 MEETING  
SARAH WINNEMUCCA CONFERENCE ROOM**

**BOARD PRESENT:**

Moe Hanzlik, Chairman  
Mel Hummel, Secretary  
Ed Hopfer, Member  
Kevin Chatfield, Member  
Marlene Brissenden, County Comm. Member

Kent Maher, Legal Counsel

**BOARD NOT PRESENT:**

**STAFF PRESENT:**

James Parrish, Administrator  
Sandi Lehman, CFO  
Eddy Davis, Controller  
Darlene Bryan, Director of Nursing  
Mike Bell, IT Director  
Alicia Wogan, Administrative Assistant  
Leonard Perkinson, M.D.  
Robin Gillis, SNF Manager  
Melissa Lopez, Administrative Support  
Shar Pedersen, Quality Manager  
Pam Wickkiser, Administrative Director  
Pat Songer, Administrative Director  
Jason Manley, EMS  
Jared Oscarson, EMS  
Jackie Gonzalez, OR Manager  
Shauna Barsanti, Business Office Manager

**GUESTS:**

Debbie Hummel, Lewis Trout, Sandy Hopfer, Marsha Colby (Auxiliary), and Mike Sheppard (Owners Representative).

**CALL TO ORDER:**

Board chairman Hanzlik called the June 24, 2014 board meeting to order at 5:32 p.m.

**PUBLIC COMMENTARY:**

Lewis Trout advised that in today's Humboldt Sun on page 23 there's a list of unclaimed property accounts, and Humboldt General Hospital is on the list, but there are fewer hospital accounts than in the past, which is an improvement. The Controller and EMS Department have been diligent in returning funds to the hospital, and they should be complimented.

**MEDICAL STAFF REPORT:**

Dr. Perkinson said the hospital is busy, especially in labor and delivery. Perkinson, personally, and on behalf of the medical staff expressed gratitude to the EMS crews, and Jared Oscarson in particular, the entire hospital staff, the ER staff, and the OR staff, who all did an amazing job in a difficult situation dealing with the recent accidental death of a youth in the community.

**EMS UPDATE:**

EMS Administrative Director Songer advised in May there were 205 call outs, 27 inter-facility transports. 45 CPR students graduated, and three court mandated car seat classes. Songer gave a presentation on the local Fed-Ex accident, and a presentation on accident scene management.

**Administration Report:**

Administrator Parrish said there were 13 applications in May for the charity care program. The Patient Access Department assisted 13 patients with Medicaid applications, in addition to responding to 596 questions in person, 322 by phone and 45 of those being about billing. The year-to-date numbers will be provided at next meeting.

Parrish: (1) presented letter from the City of Winnemucca recognizing the hospital employees for parking in designated areas; (2) provided pictures of the Western Regional Trustees Symposium in Las Vegas and thanked the board for attending; (3) discussed triple aim regarding health care reform; (4) discussed a news article about healthcare from the Los Angeles Times; and, (5) provided a quote which stated that "Someone has to be accountable for VA health care crisis."

Darlene Bryan, Director of Nursing, gave a presentation on nursing quality and initiatives and discussed hourly rounding. Board member Brissenden asked if nursing has an M box on the whiteboard. Bryan said she was not familiar with an M box. Brissenden said she would check her notes from the symposium as she was unsure. Bryan explained patient discharge follow-up calls.

Shar Pedersen, Quality Management, gave presentation on a satisfied customer.

Robin Gillis, SNF Manager, gave presentation on quality goals.

#### **CONSENT AGENDA:**

Motion by board member Brissenden and second by board member Hopfer to approve the medical staff appointments-reappointments. Motion carried unanimously.

Motion by board member Brissenden and second by board member Chatfield to approve the May 28, 2014 board meeting minutes as presented. Motion carried with Hanzlik, Hopfer, Brissenden and Chatfield voting aye and Hummel abstaining as he did not have the opportunity to review the minutes.

#### **PRESENTATION REVIEW/ APPROVAL OF FINANCIAL REPORTS:**

Administrator Parrish presented the May 2014 financial report. Board member Brissenden advised she learned about simplifying the financial report by adding graphs to make it easier to understand. Board member Hopfer asked for an explanation of the 173% on operating revenue, and Parrish explained the figure. Chatfield requested a worksheet on the air ambulance program. CFO Lehman said she will provide a report.

Motion by board member Hummel and second by board member Chatfield to approve the May 2014 financial reports as presented. Motion carried unanimously.

#### **DISCUSSION / ACTION ON ITEMS OF BUSINESS & OTHER REPORTS:**

##### **1. Contract award for site improvements to railroad property for placement and utilization of medical and health care services clinic / Administrator**

Administrator Parrish advised that only one qualified bid in the sum of \$691,654 was received from Hunewill Construction, and recommended acceptance of the bid. Board member Chatfield inquired why there was only one bid. Owners Representative Sheppard said Hunewill is the only likely bidder in this area. There are other contractors for this type of work in the Elko area; however, they would not be as competitive because of the mobilization costs. The bid came in under the budget of \$700,000. Sheppard said Hunewill is a first class company with competitive rates. Board chairman Hanzlik asked how many bid inquiries were sent out. Sheppard said there was one other contractor inquiry.

Motion by board member Chatfield and second by board member Hummel to approve the bid from H.E. Hunewill Construction for the railroad property site improvements in the amount of \$691,654. Motion carried unanimously.

## **2. Repair order for Phillips fluoroscopy equipment / Administrator**

Administrator Parrish advised that the fluoroscopy unit in x-ray is failing and needs to be repaired or replaced. The repair cost is \$50,612, and the replacement cost is between \$300,000 and \$700,000. Pam Wickkiser, Administrative Director, gave a presentation and explained that the use of the unit is declining. Board member Hopfer asked why this type of exam is necessary. Dr. Perkinson and Wickkiser explained it is useful to have a “real time” view for some procedures.

Motion by board member Hopfer and second by board member Hummel to approve the equipment repair order by Phillips on the fluoroscopy equipment. Motion carried unanimously.

Wickkiser explained about radiation doses dropping.

## **3. Surplus portable x-ray unit / Administrator**

Administrator Parrish advised the portable x-ray unit has been traded in on the new unit and needs to be removed from the inventory.

Motion by board member Chatfield and second by board member Hopfer to approve disposal of the portable x-ray unit as it is no longer of use for the hospital or by the public. Motion carried unanimously.

## **6. Physician Recruitment / Administrator**

Administrator Parrish advised there are discussions with a mid-level provider who is interested in joining the team and there has been contact with an FPOB.

## **HOSPITAL BOARD OF TRUSTEE COMMENTS / STAFF REPORTS:**

Board member Chatfield said he is glad there is forward movement and progress with the building project.

Board member Hopfer thanked the department heads and administration for keeping the Board updated and for their presentations.

Board member Brissenden advised the symposium this year was good, and noted the last speaker was very inspirational. The speaker said if a hospital implements one of his ideas and it is sent to him, he will donate money to the organ donor foundation. Brissenden commented on the symposium information received about replacing a CEO, and the associated cost of about 3.6 million dollars, or 60 positions. Brissenden suggested a succession plan should be considered. Brissenden noted there is board training and education online with the IProtean program, at a cost of \$2,500 per year.

Board member Hummel said the symposium this year was the best symposium he has attended. Hummel thanked staff for the presentations.

Board chairman Hanzlik advised he spoke with a lot of people from different states at the symposium. The Lovelock group complimented the hospital on its success.

## **PUBLIC COMMENTARY:**

Lewis Trout said it's interesting to note that the fund balance provided this evening in the financial reports reflects a seven million dollar gain from 2013 to 2014, which is important because on Monday there was meeting of four community boards (City, Winnemucca Convention and Visitor's Authority, School Board

and County) regarding a proposal for funding a City recreation program facility. There is a preventive medicine aspect that is incorporated in the program. He said it is unfortunate that since the hospital has strived to support preventative medicine, sports medicine, etc., that the hospital was not represented at the meeting.

Board chairman Hanzlik adjourned the June 24, 2014 meeting of the Humboldt County Hospital District Board of Trustees at 7:28 p.m.

**APPROVED:**

**ATTEST:**

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Maurice Hanzlik, Chairman

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Alicia Wogan, Administrative Assistant