

**HUMBOLDT GENERAL HOSPITAL  
DISTRICT BOARD OF TRUSTEES  
AUGUST 26, 2014 MEETING  
SARAH WINNEMUCCA CONFERENCE ROOM**

**BOARD PRESENT:**

Moe Hanzlik, Chairman  
Mel Hummel, Secretary  
Ed Hopfer, Member  
Kevin Chatfield, Member  
Marlene Brissenden, County Comm. Member

Kent Maher, Legal Counsel

**BOARD NOT PRESENT:**

**STAFF PRESENT:**

James Parrish, Administrator  
Sandi Lehman, CFO  
Darlene Bryan, CNO  
Eddy Davis, Controller  
Rose Green, HR Director  
Leonard Perkinson, M.D.  
Rick McComb, IT  
Alicia Wogan, Administrative Assistant  
Shouping Li, M.D.  
Linda Goodale, OB Manager  
Melissa Lopez, Administrative Support  
Theresa Bell, Materials Management Manager  
Pam Wickkiser, Administrative Director  
Ed Mohr, Anesthesia  
Jared Oscarson, EMS  
Jackie Gonzalez, OR Manager  
Lonnie Hammargren, Clinic Manager

**GUESTS:**

Nicole Maher (Public Relations Director), Mike Sheppard (Owners Representative), Robin Granath, Richard Cook, John Campbell, M.D. (Synergy Surgicalists), Ludwig Kroner, M.D. (Synergy Surgicalists), Paul Gaulin, M.D. (Rural Physicians Group), Marsha Colby (Hospital Auxiliary), Cindy Johnson (Rural Physicians Group), Dr. Pannu (Rural Physicians Group), Joyce Sheen (Humboldt Sun), Dee Holzel (Silver Pinyon) and Louis Trout.

**CALL TO ORDER:**

Board chairman Hanzlik called the August 26, 2014 board meeting to order at 5:33 p.m.

**PUBLIC COMMENTARY:**

There was no public commentary.

**MEDICAL STAFF REPORT:**

There was no medical staff report.

**EMS UPDATE:**

EMS Clinical Coordinator Jared Oscarson advised that in July there were 254 call outs, 41 inter-facility transports, and an EMS grant was awarded in the amount of \$2,500 for education. EMS is fully staffed and supplemented with volunteers. The staffing levels in Winnemucca do not change during the Burning Man event. The last population count of Burning Man was approximately 38,000 attendees, and the last EMS report indicated there were 600 patient visits.

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**Administration Report:**

Administrator Parrish said in July there were three charity care program applications and a total write off of \$52,531. The Patient Access Department assisted 37 patients with Medicaid applications, responded to 458 questions in person and 375 by telephone, and there were 12 billing questions.

Parrish presented: (1) a PowerPoint program of a Modern Health Care story on Burning Man; (2) a report on the nurse call system response report; (3) a photo of Parrish taken with the Beach Boys; and, (4) Board member Chatfield with the In A Gadda Da Vida album by Iron Butterfly.

**CONSENT AGENDA:**

Motion by board member Brissenden and second by board member Hopfer to approve the medical staff appointments-reappointments. Motion carried unanimously.

Motion by board member Chatfield and second by board member Hummel to approve the July 29, 2014 board meeting minutes as presented. Motion carried with Hummel, Hopfer, Hanzlik and Chatfield voting aye and Brissenden abstaining as she was not present for the meeting.

**PRESENTATION REVIEW/ APPROVAL OF FINANCIAL REPORTS:**

Administrator Parrish presented the July 2014 financial report and graphs summarizing the report. Board member Hopfer inquired on liabilities. Board chairman Hanzlik inquired about the NV Energy tax lawsuit, and legal counsel Maher explained the status.

Motion by board member Hopfer and second by board member Hummel to approve the July 2014 financial reports as presented.

**DISCUSSION / ACTION ON ITEMS OF BUSINESS & OTHER REPORTS:****1. Surgicalist services group Rural Physicians Group gave presentation / Administrator**

Administrator Parrish advised item one and two are combined, and they are for informational purposes only, no decision needs to be made. Parrish said administration has been working for quite some time to bring orthopedic services to Winnemucca; there are two groups wanting to provide services in Winnemucca, that is, Rural Physicians Group and Synergy Surgicalists.

Cindy Johnson with Rural Physicians Group introduced herself and Dr. Pannu and they gave a presentation for the orthopedic physician services proposed to be provided by Rural Physicians Group; they propose a program cost of \$821,250 for 365/24/7 coverage. There was further discussion and questions on the Rural Physicians Group proposal. No action was taken.

**2. Surgicalist services group Synergy Surgicalists gave presentation / Administrator**

Administrator Parrish introduced John Campbell with Synergy Surgicalists, who gave the presentation for Synergy regarding their orthopedic physician services proposal. Campbell said the proposed program cost is about one million dollars for 365/24/7 coverage, with an adjustment down if the services do not attain certain levels. There was further discussion and questions for Synergy. No action was taken.

**3. Hill-Rom birthing bed for OB purchase / Administrator**

Administrator Parrish advised the existing birthing bed is very old and needs to be replaced. A new bed is budgeted for \$25,000. The bid came in at \$20,234.90. Linda Goodale, OB Manager, explained the history of the existing bed and the plan for the new bed. All other beds in use at the Hospital are made by Hill-Rom. Dr. Perkinson, who routinely deals with patients using the old bed, advised it is nearly worn out.

Motion by board member Chatfield and second by board member Hummel to approve the purchase of the Hill-Rom AF750 birthing bed in the amount of \$20,234.90. Motion carried unanimously.

**4. Mini telemetry system purchase for OB / Administrator**

Administrator Parrish advised that the mini telemetry system allows mothers to ambulate while fetal monitoring continues, which is consistent with good birthing practices. The system proposed for purchase allows three patients to be monitored at the same time. The equipment was budgeted for \$25,000 in 2013, but was not purchased. The item was again budgeted but not purchased in 2014, and it did not get listed on the 2015 budget. The bid is \$19,008. Linda Goodale, OB Manager, explained how the system is used. Dr. Perkinson provided input on the system and said it will be particularly helpful with emergency C-sections. Goodale said she inquired with other hospitals that use the system, and they gave it high marks, noting that the range is good.

Motion by board member Hopfer and second by board member Brissenden to approve purchase of GE mini telemetry system in the amount of \$19,008. Motion carried unanimously.

**5. VNXe3150 storage equipment system purchase for IT / Administrator**

Administrator Parrish advised IT needs to solve the electronic storage problems they are encountering. The storage equipment unit proposed for purchase will replace a unit that is seven years old, and it has failed a couple of times. The equipment is budgeted for \$35,000. The purchase price is \$24,693.02. Rick McComb, IT, explained how the unit works.

Motion by board member Hummel and second by board member Hopfer to approve purchase of VNXe3150 storage equipment system purchase for IT in the amount of \$24,693.02. Motion carried unanimously.

**6. Preconstruction and construction services contract with a construction manager at risk for phase 3 of hospital building expansion project which includes memory care unit / Administrator**

Administrator Parrish advised that seven contractors responded to the District's Request For Qualifications (RFQs) and, after the RFQs were considered, three contractors were selected to respond to the Request For Proposals (RFPs). Sletton Construction, a company based in Montana which has a strong presence of Nevada and other Western states, was selected by the committee to provide the construction manager at risk (CMAR) services due to their strong history of construction of hospitals and health care facilities. Mike Sheppard, Owners Representative, advised he is very excited about the CMAR mode of delivery (as contrasted to the hard bid procedure) and presented an overview of the CMAR procedure for the building hospital expansion project. Sheppard also provided a brief history of Sletton Construction. Legal Counsel Maher explained the CMAR selection process, the requirements of which are set out by state law. Board member Chatfield discussed the interview and selection process. Board chairman Hanzlik thanked Chatfield for accepting the responsibility to serve on the CMAR selection committee. Chatfield said he was impressed with the process.

Motion by board member Hopfer and second by board member Hummel to enter into an agreement with Sletton Construction in the amount of \$22,000 for preconstruction services of phase three of the Hospital building expansion project. Motion carried unanimously.

**7. Physician Recruitment / Administrator**

Administrator Parrish advised that the prospect of bringing orthopods to the community is a huge step for the hospital. Nurse practitioner Jeremy Hurst is scheduled to join HGH in November. An interview is scheduled the second week of September with a family practice obstetrics physician.

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**HOSPITAL BOARD OF TRUSTEE COMMENTS / STAFF REPORTS:**

Board member Brissenden provided a sample succession plan she obtained to give an idea of what a succession plan is. Brissenden said she would like to be ready in case there is a vacancy in any of the executive positions. The sample plan is from a large hospital facility in Pennsylvania, and she believes it could be modified to fit the HGH model. Administrator Parrish advised that a form of a plan was presented at the last board meeting. Brissenden said she spoke with the person from whom she obtained the plan regarding the chain of command, and he said that is not what he describes as a succession plan. Parrish noted that a more detailed explanation of a succession scheme was provided to the board at the July meeting (Brissenden was absent from the July meeting).

Board member Chatfield discussed developing an annual business objective plan. Parrish said he has contacted a group and ordered some materials to assist with the process.

Board member Hopfer said he has had two people ask him about salvaging the trees which will be removed to facilitate the new construction. Administrator Parrish said there is a plan to relocate the trees. Rick McComb, Employees Committee member, explained the plan for removing and relocating the trees. Hopfer thanked EMS for working so hard on Burning Man, and also thanked Owners Representative Sheppard and board member Chatfield for working on CMAR process.

**PUBLIC COMMENTARY:**

Lewis Trout advised in the hospital bylaws there is a part regarding board compensation. Trout read the section aloud and suggested there needs to be a review of the compensation as well as the expenses for mileage. Trout said he submitted a records request for the succession plan, and was provided with the chain of command handout.

Board chairman Hanzlik adjourned the August 26, 2014 meeting of the Humboldt County Hospital District Board of Trustees at 8:23 p.m.

**APPROVED:**

**ATTEST:**

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Maurice Hanzlik, Chairman

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Alicia Wogan, Administrative Assistant