

**HUMBOLDT GENERAL HOSPITAL
DISTRICT BOARD OF TRUSTEES
NOVEMBER 24, 2015 MEETING
SARAH WINNEMUCCA CONFERENCE ROOM**

BOARD PRESENT:

Mel Hummel, Chairman
Ed Hopfer, Secretary
Kevin Chatfield, Member
Michelle Miller, Member
Richard Cook, Member
Marlene Brissenden, County
Comm. Member (by phone)

Kent Maher, Legal Counsel

BOARD NOT PRESENT:

STAFF PRESENT:

James Parrish, Administrator
Sandi Lehman, CFO
Eddy Davis, Controller
Darlene Bryan, CNO
Rose Green, HR Director
Rick McComb, IT
Pat Songer, Administrative Director
Lonnie Hammargren, Clinic Manager
Shar Pedersen, Quality Manager
Shauna Barsanti, Business Office Manager
Louis Mendiola, Health System Dev. Manager
Alicia Wogan, Administrative Assistant
Jared Oscarson, EMS
Mike Cogsdill, EMS
Theresa Bell, Materials Management Manager
Ken Whittaker, EMS Operation Captain
Robin Gillis, Nurse Manager
Brittany Phillips, Clinic
Tiffani Nalivka, Dietitian
Billie Lucero, Wellness Coordinator
Leonard Perkinson, M.D.

GUESTS:

Mike Sheppard (Owners Representative), Nicole Maher (Public Relations Director), Joel Hochalter (MedX-AirOne) and Vicki Hochlalter.

CALL TO ORDER:

Board chairman Hummel called the November 24, 2015 board meeting to order at 5:30 p.m.

PUBLIC COMMENTARY:

There was no public commentary.

MEDICAL STAFF REPORT:

Dr. Perkinson said there were elections held for 2016, and Dr. Granath is Chief of Staff, Dr. Perkinson is Vice Chief of Staff and Dr. Li is Secretary-Treasurer. Perkinson said medical staff members have spoken to him about the air ambulance program and all give it really good reviews. Medical staff is looking at the bylaws to make some minor changes.

EMS UPDATE:

Administrative Director Songer said in October there were 255 call outs, 31 air-facility transports, 36 total flights from the start of the air ambulance program, and 17 flights unable to transport.

ADMINISTRATION REPORT:

Administrator Parrish said in October there were 17 charity care program applications, 16 were approved, and \$22,945 was written off. The Patient Access Department assisted 20 patients with Medicaid applications, responded to 1033 questions in person and 963 by telephone, and there were six billing errors handled. CFO Lehman advised the next visit from HRG should be in December. Board member Hopfer inquired about health care reform and any effects it has had on charity care. Lehman advised that according to policies, applicants have to have insurance to qualify for the charity care program.

Administrator Parrish said that Nicole Maher, Public Relations Director, will address the hospital outreach and donations programs. Maher gave a presentation on community giving and explained the various programs established by and participated in by the hospital, and the criteria for donations, that is, they are made to groups, not individuals, and it is preferred they be nonprofit with an IRS 501(C)(3) designation, or affiliated with a nonprofit organization. There was discussion on educating the public on who receives the donations. Maher explained some of the recent hospital donations and how some groups do not want money; they want assistance in other ways. Board members commented on the possibility of considering other innovative ways to get positive messages out about what the hospital does for the community.

Administrator Parrish presented Rick McComb, President of Humboldt General Hospital Employee Committee, to give an update on what the committee does for the community. McComb explained the committee consists of himself as President, Alicia Wogan (Vice-President), Louis Mendiola (Treasurer), Shauna Barsanti (Secretary) and Debi Ames (Assistant Vice-President). McComb gave a history of the committee and their programs for raising money for the Christmas award banquet and summer picnic. An employee giving campaign was started to raise money for charity and scholarships. McComb explained hospital week activities that the committee helps with, along with other activities employees can participate in (free bowling and golf course green fees are paid for). Board members were invited to the Christmas award banquet.

Administrator Parrish presented Health Systems Development Manager Louis Mendiola who gave a presentation on the industrial/wellness department. There were no questions.

Break 6:58 pm
Return 7:06 pm

CONSENT AGENDA:

Motion by board member Chatfield and second by board member Brissenden to approve as presented the consent agenda consisting of the medical staff appointments-reappointments and the board meeting minutes of October 22, 2015. Motion carried unanimously.

PRESENTATION REVIEW/ APPROVAL OF FINANCIAL REPORTS:

Motion by board member Brissenden and second by board member Miller to approve the October 2015 warrants and disbursements as presented. Motion carried unanimously.

Administrator Parrish presented the October 2015 financial reports.

Motion by board member Brissenden and second by board member Chatfield to approve the October 2015 financial reports as presented. Motion carried unanimously.

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DISCUSSION / ACTION ON ITEMS OF BUSINESS & OTHER REPORTS:

1. Administration-Emergency Services / request for funding and authorization to construct an aircraft hangar at the hospital helipad / Administrator-Owners Representative

Administrator Parrish requested authorization to construct a 50x60 hangar to house the HGH-MedX/AirOne helicopter adjacent to the hospital helipad in the amount of \$375,000 to provide quicker patient response in an emergency and reduce aircraft wear. Parrish said he and Joel Hochalter, MedX/AirOne principal, have agreed in principle to a long term lease in the amount of \$2500 per month, which will allow the hospital to recover the capital outlay in a reasonable timeframe while immediately maximizing services and safety for patients. EMS Director Songer and Hochalter commented on the response time and security for the helicopter, and the cost savings, estimated at approximately three to four thousand per month, due to less start up times and fuel to go back and forth from the airport. Mike Sheppard, Owners Representative, passed out a tentative construction budget and explained the pricing details. There was discussion about fueling, the railroad lease, the airport landing-takeoff situation, construction completion time, costs, and response time. Board member Brissenden said she is pleased there will be a hangar next to the helipad.

Motion by board member Cook and second by board member Miller to authorize the construction of a helicopter hangar in the amount of \$375,000. Motion carried unanimously.

2. Administration-Building Project / construction update for phases 3, 4 and 5 of hospital building expansion project / Administration-Owners Representative

Board member Chatfield suggested a condensed version of the construction update would be appropriate because he visits the site regularly and provides updates to the board. Owners Representative Sheppard agreed. Chatfield said he is impressed with the construction; it is a good thing for all of us. Sletten representative Vaughn advised Chatfield that they are ahead of schedule. No action was taken.

3. Physician Recruitment / Administrator

Administrator Parrish said he and Dr. Perkinson will be interviewing a nurse practitioner, and they are also working with a family practice physician through the Nevada School of Medicine. No action was taken.

HOSPITAL BOARD OF TRUSTEE COMMENTS / STAFF REPORTS:

Board member Hopfer commented the Nevada Rural Health open house was impressive and very nice.

Board member Miller stated the Employee recognition luncheon was really nice.

PUBLIC COMMENTARY:

There was no public commentary.

Board chairman Hummel adjourned the November 24, 2015 meeting of the Humboldt County Hospital District Board of Trustees at 7:51 p.m.

APPROVED:

ATTEST:

Mel Hummel, Chairman

Alicia Wogan, Administrative Assistant