

HUMBOLDT GENERAL HOSPITAL
COMMUNITY GIVING COMMITTEE

August 1, 2018 Meeting
Sonoma Conference Room

COMMITTEE PRESENT:

Jennifer Hood, Chairman
Nicole Maher, Co-Chairman
Mike Bell, Member
Darlene Bryan, Member
Bryn Echevarria, Member
Hannah Kohler, HGHEC President

COMMITTEE ABSENT:

JoAnn Casalez, Trustee Representative
Madison Waldie, Member

GUESTS:

There were no guests.

CALL TO ORDER:

Co-chairman Nicole Maher called the August 1, 2018, meeting of the HGH Community Giving Committee to order at 1:11 p.m.

PUBLIC COMMENT:

There was no public comment.

BOARD MINUTES:

Motion by chairman Hood and second by committee member Echevarria to approve the board minutes for July 11, 2018.

BUSINESS ITEMS-OTHER REPORTS:

1. Committee member review and recommendations on: (i) Committee organization, purpose, mission statement, goals; (ii) Committee governance, bylaws, policies, procedures; and, (iii) Committee funding options

Co-chairman Maher asked for committee members' thoughts on the Newmont Legacy Fund presentation from the July 11, 2018, meeting. All committee members agreed the presentation provided valuable information in moving forward with the HGH Community Giving Committee.

Committee member Bryan noted that the committee should also track in-kind donations in order to be more transparent about what the hospital is actually giving to the community.

Committee members questioned if a requested donation from the Great Basin College Foundation would be granted through the HGH CGC. Chairman Hood said any funding decision will come through the Humboldt County District Board of Trustees; however, the HGH CGC may provide a recommendation. The group agreed it would be wise to invite HGH CFO Sandi Lehman to attend a meeting of the HGH CGC to discuss Humboldt General Hospital's capacity to pay.

Committee member Echevarria asked if future Ed and Mollie Hanssen nursing scholarships will be awarded through the HGH CGC. Committee member Bryan said the Hanssen family initially funded the scholarship fund with \$50,000; that money was exhausted many years ago and the hospital has since paid for those scholarships. She expects the hospital to continue to pay for the scholarships through that separate fund.

Co-chairman Maher asked if the group would like to fund donations through the HGH CGC once a year, once a quarter or monthly. Committee member Bell, who is also a member of the Humboldt County Commission, said the commission awards donations once a year. Following some discussion, the group agreed that, at least initially, the HGH CGC should meet once each month to discuss donations. Additionally, meeting regularly will allow the group to consider any community needs that might arise mid-cycle.

The group opted to only fund 501(c)(3) organizations. Committee member Echevarria said she would like to ensure that organizations have a stable track record of perhaps 3-5 years as a 501(c)(3). School-related donations will be considered on a case-by-case basis. Additionally, committee members said they do not want to publicize an upper limit donation amount; however, internally, the committee will likely not donate more than \$5,000 to an organization within a single calendar year.

The group agreed a sample application provided by the Newmont Legacy Fund is too complicated for the HGH CGC's needs; co-chairman Maher said she will simplify it.

The committee discussed a possible funding recommendation for the Humboldt County Hospital District Board of Trustees of \$50,000. Co-chairman Maher noted that while the hospital granted approximately \$50,000 each year from 2012-2016, the organizations that were funded would not necessarily fit within the HGH CGC's giving parameters of "health, wellness and safety" so the current committee might require less. However, the group agreed that if the committee were to receive \$50,000 each year and only spent about \$30,000, the extra \$20,000 each year could soon evolve into an endowment.

The group agreed it would like to more fully support the HGH Employee Committee in its giving efforts; in return, HGHEC President Kohler said the HGHEC will be able to fund groups that are not 501(c)(3) designates. Committee members also discussed incorporating community service and community projects like "Project Dignity" into the HGH Community Giving Committee's mission. The group discussed a possible community clean-up event or taking part in the "Adopt a Highway" program.

The group noted that some local residents may take issue with the hospital donating their “tax money.” Chairman Hood said committee members can remind residents that the money is going back into the community where it can support them and their families.

In addition to providing a draft application, co-chairman Maher will also provide a draft set of committee bylaws. She and chairman Hood will review prior to sending out to the rest of the committee. Co-chairman Maher will also ask the Humboldt Hospital Auxiliary regarding a possible donation of motel vouchers for ER patients/families in need.

COMMITTEE COMMENTS:

The group will meet next at 1 p.m. Wednesday, August 15. At the August 15 meeting, the committee will ask Humboldt County Hospital District Board Chairman JoAnn Casalez to place the committee on the August 28 hospital board agenda for funding consideration.

PUBLIC COMMENT:

There was no public comment.

Committee co-chairman Maher adjourned the August 1, 2018, meeting of the HGH Community Giving Committee at 2:23 p.m.

APPROVED:

ATTEST:

Jennifer Hood, Committee Chairman

Nicole Maher, Committee Co-Chairman