

HUMBOLDT GENERAL HOSPITAL
COMMUNITY GIVING COMMITTEE

August 15, 2018 Meeting
Sonoma Conference Room

COMMITTEE PRESENT:

Nicole Maher, Co-Chairman
Darlene Bryan, Member
Bryn Echevarria, Member
Hannah Kohler, HGHEC President

COMMITTEE ABSENT:

Jennifer Hood, Co-Chairman
JoAnn Casalez, Trustee Representative
Mike Bell, Member
Madison Waldie, Member

GUESTS:

Kent Maher, HGH Legal Counsel

CALL TO ORDER:

Co-chairman Nicole Maher called the August 15, 2018, meeting of the HGH Community Giving Committee to order at 1:13 p.m.

PUBLIC COMMENT:

There was no public comment.

BOARD MINUTES:

The committee opted to wait to approve the board minutes from the August 1, 2018, meeting until more members are present.

BUSINESS ITEMS-OTHER REPORTS:

1. Committee member review and recommendations on: (i) Committee organization, purpose, mission statement, goals; (ii) Committee governance, bylaws, policies, procedures; and, (iii) Committee funding options

Co-chairman Maher opened the meeting by asking committee members to review a draft donor application she created. She and co-chairman Hood already reviewed the application and made some initial changes, including removing the need for applicant organizations to provide their financial statements for the previous year.

Committee member Echevarria said she would like applicant organizations to have a 3- to 5-year track record before being considered for funding. Co-chairman Maher said she and co-chairman Hood discussed that and co-chairman Hood said if that were the case, organizations like the Family Support Center would not be eligible to apply for funding for several years to come. The committee agreed to simply accept the IRS 501(c)(3) designation as “proof” that an organization is financially and organizationally fit for funding.

Co-chairman Maher expressed her concern that sports organizations will attempt to apply for funding under the committee’s giving guidelines of “health, wellness and safety.” Committee member Echevarria said the application could include a brief statement that says Humboldt General Hospital supports all sports organizations through its annual sports physicals and therefore does not provide additional funding to individual sports programs or groups. The committee agreed.

Committee member Bryan said each funding award letter should include a suggestion for a “thank you” from the recipient organization, including details of how the donated money was spent. The committee agreed.

Co-chairman Maher shared a conversation she had with Great Basin College Foundation Director Matt McCarty regarding the proposed Winnemucca Health Science and Technology Building. Great Basin College submitted a grant request to the William N. Pennington Foundation to construct the building at a cost of \$7 million. The foundation pledged \$5 million toward the building pending GBC’s ability to raise an additional \$2 million before July 2019.

Matt shared that other private contributors including local mines have indicated they would like to see what the hospital pledges to the project before they pledge any donations as part of their 2019 budgets which are due this September/October. Co-chairman Maher will discuss the updated timeline with Humboldt County Hospital District Board Chairman JoAnn Casalez and see if she would like GBC to present to the hospital board soon.

Legal Counsel Kent Maher said he is still researching whether a donation from a hospital district to an outside entity is legally permissible. He provided a brief overview of Humboldt General Hospital’s formation as a taxing district.

The committee discussed a draft set of guidelines that co-chairman Maher prepared and Kent reviewed. Kent said the HGH Community Giving Committee exists because of the hospital district. Any power given to the committee can only come through the hospital board.

Members agreed that the committee membership should always include the president of the HGH Employee Committee as well as at least one HGH Trustee as ex-officio members.

Additionally, members agreed the future of the committee is to eventually create a foundation that is funded by its own endowment; Kent said if that were to happen, the current committee would be

restructured to a foundation board with its own directors and no relationship to the hospital district, much like the Humboldt Hospital Auxiliary.

The group also decided on a formal committee structure with a president, vice president, possible secretary and treasurer who can monitor the committee's account and donation awards. The guidelines will also state the committee will meet at least once a quarter. Kent said the committee does not need to include a per-applicant funding limit in the guidelines; that can be decided on a case-by-case basis.

The committee agreed to ask the Humboldt County Hospital District Board of Trustees for \$50,000 to begin this year's funding cycle.

COMMITTEE COMMENTS:

The group's next meeting date has not been scheduled. However, co-chairman Maher will ask Humboldt County Hospital District Board Chairman JoAnn Casalez to place the committee on the August 28 hospital board agenda for funding consideration.

PUBLIC COMMENT:

There was no public comment.

Committee co-chairman Maher adjourned the August 15, 2018, meeting of the HGH Community Giving Committee at 2:03 p.m.

APPROVED:

ATTEST:

Jennifer Hood, Committee Chairman

Nicole Maher, Committee Co-Chairman